### **OBJECTIVE**

Driven to learn, grow, and excel in the field of Computer Science and Technology

#### **EDUCATION**

**CompTIA ITF+** 8/14/2024

# **Linn-Benton Community College**

09/2018 - 06/2020

- Intro to Computer Science
- Intro to Python

## Philomath High School

Graduated 06/2018

### **SKILLS & ABILITIES**

- ServiceNow (CMS)
- Microsoft Excel
- Microsoft Word
- Teams
- Zoom

### **EXPERIENCE**

## **Volunteer: Church of Jesus Christ of Latter-day Saints**

9/2021 - 9/2023 (Remote)

- Used ServiceNow (CMS) to manage website feedback including navigation, bug/feature requests, and other account issues.
- Responded to ~50 cases daily for both Mac, windows and mobile devices
- Team leader responsible for training, staff meetings, & accountability assessments.
- Trained 15 new volunteers in ServiceNow and web feedback.
- Managed Team Database to help leadership track volunteers.
- Multi tasked using Microsoft Teams, ServiceNow, and Excel.

## **Volunteer: Philomath Community Gleaners**

9/2021 - 9/2023 (Philomath, OR)

- Responsible for picking up and recording food weight.
- Sorted up to 2,000 pounds of food daily for local distribution.

### **Customer Service Representative: TTEC**

12/2020 - 04/2021 (Remote)

- Answered ~20 phone calls daily regarding insurance claims, deductibles and co-pays.
- Used Skype and Aetna insurance software.

### District IT Help Desk Volunteer: Philomath High School

09/2017 - 06/2018 (Philomath, OR)

- Upgraded OS on ~150 new computers.
- Analyzed and troubleshot computers and peripherals.
- Updated computer hardware when needed.

## Gas Attendant: Shell Gas Station 10/2014 -

04/2017 (Philomath, OR)

Provided customer service.

## **LEADERSHIP & AWARDS**

Team Captain: Philomath High Robotics Engineering Division (PHRED)

9/2017-6/2018 (Philomath, OR)

**Archery Range Master: Boy Scouts of America** 

6/2019-9/2023 (Corvallis, OR)

**Eagle Scout: Boy Scouts of America** 

12/2017 (Philomath, OR)